



CITY OF NAPOLEON

Building & Zoning Division

255 W. Riverview Avenue, PO Box 151, Napoleon, OH 43545

Phone: 419-592-4010 - Fax: 419-599-8393

CONTRACTOR REGISTRATION FORM

PLEASE PRINT CLEARLY

Contractor # _____

NEW RE-REGISTER for 20 _____

NAME OF COMPANY: _____ DATE: _____

CONTACT NAME: _____

BUSINESS ADDRESS _____

STREET

CITY

STATE

ZIP

TELEPHONE #: _____ FAX #: _____ CELL #: _____

COMMERCIAL GENERAL LIABILITY INSURANCE is required in order to qualify to perform work in the city of Napoleon. The minimum coverage shall be **\$1,000,000 General Aggregate, \$500,000 Each Occurrence, \$500,000 Personal Injury.** Please have your agent forward a certificate of insurance and be sure to name, City of Napoleon as the holder.

Please check the type of work you are qualified to perform based on your experience

Commercial

Residential

Industrial

General Contracting

Home Builder

Remodeling

Roofing

Siding

Windows

Gutters

Electrical

Plumbing

Heating

Venting

A/C

Refrigeration

Sewer

Sign Builder

Fencing

Landscaping

Painting

Cabinet Builder

Pools

Accessory Structures (Wood Frame, Steel Frame)

Masonry/Concrete

Foundation Walls

Repairs/Waterproofing

Lawn Sprinklers

Fire Sprinklers

Other: _____

Arborists (Must provide proof of Insurance \$300,000 bodily injury & \$300,000 property damage, & proof of W/C insurance)

1. How many years of experience do you have doing the type of work as indicated above? _____
2. How long has your company been in business? _____
3. How long has your company been under current ownership? _____
4. Do you have employees? Y N If yes please provide a copy of your workers comp certificate.
5. Do you have subcontractors? Y N If yes each subcontractor must complete a contractor registration form.

If this is the first time you have done business in the City of Napoleon, please attach a list of completed jobs in the area with the name and phone number of the owner or person you worked for.

If you are planning to perform commercial or Industrial-Mechanical, Plumbing, Electrical, Hydronic, or Fire Sprinkler Systems work in the City of Napoleon you will need to attach the appropriate State of Ohio License.

If the information of this form is found to be satisfactory a contractor license will be issued. Contractor licenses are valid for one calendar year at the cost of **\$25.00**.

This form will not be accepted unless it is signed by an authorized person of the firm listed above.

Firm-Authorized Signature Date

Print Name & Title