



CITY OF NAPOLEON

Building & Zoning Division

255 W. Riverview Avenue, PO Box 151, Napoleon, OH 43545
Phone: 419-592-4010 - Fax: 419-599-8393

Zoning Administrator
Building Commissioner
Tom Zimmerman

2010 CONTRACTOR REGISTRATION

Dear Licensed Contractor:

PLEASE NOTE CHANGES FOR 2010!

Building & Zoning/
Engineering
Secretary

This letter is to request your contractor license renewal for calendar year 2010. If you wish to perform any work, whether residential, commercial or industrial, within the City limits of Napoleon in 2010, we require that you complete the attached form marking the type of work you are qualified to perform and submit a \$25.00 registration fee by January 31, 2010.

The City of Napoleon requires plans and inspections for all work being performed on 1, 2 & 3 family residential structures and their accessory buildings. We also require plan review for commercial & industrial projects and upon approval, a zoning permit is issued. Permits for construction of commercial & industrial facilities fall under the requirements of the Ohio Building Code. Building Plan approval and permits for commercial & industrial projects are issued by Wood County Building Inspection Bowling Green, Ohio (419)354-9190 (under contract with the City of Napoleon).

- ** All residential one, two and three family dwellings, and all detached accessory structures shall be constructed in accordance with the requirements of the Residential Code of Ohio, 2006 edition.
- ** The plumbing code adopted for residential applications is the Ohio Plumbing Code 2007 edition.
- ** The mechanical code adopted for residential applications is found in the Residential Code of Ohio, 2006 edition, Chapters 10-28.

Printed versions of the codes will be sold through two publishers:

- International Code Council (ICC, 888/422-7233) - Please go to www.iccsafe.org Click on the ICC Product Store.
- Thomas/West Publications (800/362-4500)

** The electrical code adopted for both residential and commercial applications is the National Electrical Code, NFPA-70, 2008 edition. Order at NFPA 1-800-344-3555 or www.nfacatalog.org

Please visit our link at www.napoleonohio.com/building/Build.html With this link you will be able to access various forms such as contractor registration, permit applications, etc.

Also enclosed is a general permit application indicating the current fees which were changed in March, 2009.

Please make checks payable to City of Napoleon and address envelope to Attn: Building Department, City of Napoleon, PO Box 151 Napoleon, OH 43545.

Sincerely,

Tom Zimmerman,
Building & Zoning Official