

City of Napoleon

Water System Technician II

Department: Operations
Reports To: Operations Superintendent
FLSA Status: Hourly (Non- Exempt)
Civil Service: Classified (Non-Competitive)
Union: AFSCME
Prepared By: Morgan Druhot, Human Resources Director
Approved By: Monica Irelan, City Manager
Approved Date: October 6, 2014

SUMMARY

Performs moderately complex semi-skilled, skilled or technical work in the operation, repair, servicing and general maintenance of the City's Water Distribution System. At times exercises supervision over unskilled, semi-skilled and skilled workers as assigned.

EXAMPLES OF DUTIES: include the following. Other duties may be assigned.

- Supervises and performs servicing and maintenance of the Water Distribution system; determines the necessity for preventative maintenance, maintains maintenance records.
- Installs, maintains and repairs water meters, water lines, meter valves and fire hydrants.
- Operates excavations equipment as necessary; cleans and makes minor repairs of equipment; performs semi-skilled maintenance and repair work involving mechanical, pipe-fitting, masonry, welding and other trades as directed.
- Investigates and adjusts complaints on service; locates water mains and services; locates water leaks using appropriate equipment.
- Must manage the water distribution system according to OEPA regulations with proper recordkeeping standards.
- Performs related work as required.

KNOWLEDGE

- Considerable knowledge of water characteristics.
- Considerable knowledge of equipment operating principles.
- Considerable knowledge of hazards and safety precautions common to equipment operation and waterline construction.
- Ability to operate equipment of various kinds under varying conditions in the accomplishment of assigned tasks of varying complexity.
- Ability to instruct and supervise assigned personnel.
- Ability to work and exercise judgment independently.
- Ability to establish and maintain effective working relationships with employees, supervisors and the public.

EDUCATION and/or EXPERIENCE:

- High school diploma or equivalent supplemented with college level course work in chemistry, biology and mathematics.
- One (1) year experience as or in a position equivalent to a Laborer I in the Water Distribution Department or any equivalent combination of education and experience.

QUALIFICATIONS:

- Must possess a valid Class II Water Distribution Certificate from the State of Ohio.
- Must possess a valid Ohio Driver's License.
- Must possess and maintain a valid CDL license.

LANGUAGE SKILLS

- Must be able to communicate effectively verbally and in writing.

MATHEMATICAL SKILLS

- Must be able to make moderately complex mathematical calculations.

REASONING ABILITY

- Must be able to understand and carry out complex oral and written directions.