

**CITY OF NAPOLEON**

**Notice of Civil Service Exam**

**Firefighter/Paramedic - City of Napoleon Fire Department**

ILLUSTRATIVE DUTIES - Includes, but not limited to, fire suppression, prevention and Emergency Medical Service for the protection of life and property.

- Must be a High School graduate or equivalent. Must be State of Ohio certified as a Basic Emergency Medical Technician (EMT) and Paramedic at time of appointment. Must meet Ohio Firefighter II certification within one (1) year of appointment. Also, must meet other requirements as outlined in the job description of the City.
- Must be at the minimum age of 18 years old at time of application.
- Must reside within Henry County, Ohio; or an adjacent county of Ohio within 90 days of successful completion of the probation period.

The salary range for Firefighter/Paramedic for year 2016 will be \$37,421.98 to \$50,227.22 in five (5) steps.

Candidate must possess a valid Ohio driver's license or be able to obtain such prior to appointment; moreover, maintain a valid license during the course of employment.

Examination will consist of two (2) parts; one (1) part written and one (1) part physical agility.

Applicant may be subject to pre-employment drug screen, passing of a medical and/or psychological exam upon being offered employment.

Photo identification will be required for admittance to the Civil Service testing facility, preferably a governmental identification.

Must be a U.S. citizen at time of application or legally declared your intention of becoming a U.S. citizen prior to an application being filed.

Applications and other associated forms may be picked-up beginning October 26, 2016 at the City of Napoleon's Administration office, 255 West Riverview Avenue PO Box 151, Napoleon, Ohio 43545, between the hours of 7:30 a.m. to 4:00 p.m. Monday through Friday or from our website, **[www.napoleonohio.com](http://www.napoleonohio.com)** under Human Resources to download forms.

Upon receiving a minimum of a 70% score on the written examination, you may receive an additional 5% credit of your base earned grade for each of the following categories: an Associate or higher degree from an accredited college or university, veteran's/military service credit and/or a Firefighter II certificate. Regardless, no applicant shall receive greater than 10% combined additional credit. To receive any of the above credits you **must** submit applicable documents such as a college transcript, a certificate of service or honorable discharge, and/or Firefighter II certificate **with the application**. In addition, applications received without an EMT or Paramedic certificate attached will not be accepted.

Applications that have been signed and officially notarized must be returned along with any other applicable documents/ certifications, etc. to the City of Napoleon, 255 West Riverview Avenue, PO Box 151, Napoleon, Ohio 43545 by 12:00 p.m. on December 13, 2016 to the attention of the Human Resources Director. Notaries at the City Building may be utilized.

**Testing date** for written examination will be held on **January 7, 2017 at 8:00am** at the Napoleon Fire Department, 265 West Riverview, Napoleon, Ohio 43545. The physical agility test will be administered that same day to applicants passing the written exam. A release of liability must be signed by applicant prior to taking physical agility portion of the test.

**The City of Napoleon is an Equal Opportunity Employer.**

By Order of the Napoleon Civil Service Commission