



City of *NAPOLÉON*, Ohio

255 W. Riverview Ave. • P.O. Box 151, Napoleon, Ohio 43545-0151

Phone: (419) 592-4010 • Fax: (419) 599-8393

Web Page: www.napoleonohio.com

Mayor

Jason Maassel

PUBLIC SERVICE ANNOUNCEMENT

November 25, 2020

Members of Council

PRESIDENT:

Joseph Bialorucki

PRESIDENT PRO-TEM:

Daniel Baer

Jeff Comadoll

John Ross Durham

Kenneth Haase

Molly Knepley

Lori Siclair

The City of Napoleon will be taking reservations for park shelter house rentals during the 2021 calendar year beginning on Tuesday, December 1st at the City of Napoleon Administration Building located at 255 W. Riverview Ave. Reservations are limited to City of Napoleon residents only. Reservations for non-City of Napoleon residents will not be available until January 1, 2021.

Due to the COVID-19 pandemic, the following procedures will be in place for those coming to the City Administration Building to request a reservation:

- Reservations are taken on a first come, first served basis
- Only one person will be allowed in the building at one time
- Persons entering the building must wear a mask or no admittance will be permitted
- Persons that exhibit symptoms of COVID-19 may not be permitted to enter the building
- Persons waiting outside the building must maintain six (6) foot social distancing
- Copies of receipts and rental contracts will be emailed, when possible, to expedite the process

City Manager

Joel L. Mazur

Finance Director

Kelly O'Boyle

Law Director

Billy D. Harmon

If there are additional drastic increases in the number of cases in Henry County or if the Governor issues additional health orders, the City may make further changes to policies and procedures to minimize the spread of COVID-19. Please continue to visit the City of Napoleon website at www.napoleonohio.com or the City of Napoleon Facebook page for updates.