

## **Municipal Service Worker II – Refuse/Recycling**

The City of Napoleon, Ohio is currently accepting applications for the position of MSW II – Refuse/Recycling. This position is responsible to safely operate a garbage/recycling truck on specified routes and load/unload refuse/recycling. Applicant must possess a high school diploma or equivalent and possess and maintain a valid State of Ohio CDL-B. This is a full-time position with a pay rate of \$17.81 to \$20.48 per hour. Applications may be obtained from the City of Napoleon’s Administration Building, 255 W. Riverview Ave., Napoleon, Ohio, 43545 or at [www.napoleonohio.com](http://www.napoleonohio.com). A completed application must be returned by 4:00 p.m. on January 21, 2022, to be considered. The City of Napoleon is an **Equal Opportunity Employer**.

# City of Napoleon

## MSW II

**DEPARTMENT:** Operations  
**REPORTS TO:** Operations Superintendent  
**FLSA STATUS:** Hourly (Non-Exempt)  
**CIVIL SERVICE:** Classified (Non-Competitive)  
**UNION:** AFSCME  
**APPROVED BY:** Joel Mazur, City Manager  
**LAST UPDATED:** February 20, 2017

### SUMMARY

Performs moderately complex unskilled and semiskilled work in the operation of equipment and tools used in construction, repair and maintenance activities.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned as required.

- Performs a wide variety of maintenance and repair activities requiring the use of hand tools, power equipment such as chain saws, cut off saws, floor saws and pumps; operates wheeled equipment such as one and four ton single axle dump trucks including snow removal attachments, pickup trucks, service trucks and refuse collection vehicles.
- Assists in performing a variety of duties assigned to a higher level class in the maintenance of streets, parks, alleys, and City owned utilities.
- Performs duties typical of lower level municipal services personnel and operates equipment as required.
- Checks assigned equipment; performs routine maintenance, emergency repairs and reports mechanical problems to the Central Garage for repair.
- Operates heavy equipment in a learning capacity such as backhoes, wheel loaders, motor graders, and combination sewer cleaning machines.
- Trains less experienced employees in appropriate areas.
- Installs, maintains and repairs water meters, service lines, meter valves, fire hydrants, and other related equipment; investigates customer questions and complaints; does line locating as assigned; assists in precise record keeping.
- Installs, maintains and repairs wastewater collection lines and other related equipment; participates in routine line cleaning, operates closed circuit television equipment, performs dyed water and smoke testing, keeps logs of test results; investigates customer questions and complaints, performs line locating as assigned, assists in precise record keeping.
- Installs, maintains and repairs storm water collection lines, participates in routine line cleaning, performs maintenance operations on catch basins, outfalls and other related equipment; operates closed circuit television equipment, performs dyed water and smoke testing, keeps logs of test results, investigates customer questions and complaints, assists in precise record keeping.
- Assists in the operation of the City's yard waste site.
- Participates in the spring and fall seasonal cleanups.
- Operates rear loading refuse collection units, collects solid waste and recyclables on the City's weekly refuse and recycling routes.
- Performs other related work as needed and/or assigned.

## **QUALIFICATIONS**

- Must have considerable knowledge of construction and maintenance equipment as outlined above, operating principles and the hazards and safety precautions common to equipment operation.
- Must be skilled in operating a variety of construction and maintenance equipment and be able to operate equipment of various kinds under varying conditions in the accomplishment of assigned tasks of varying complexity.
- Must be able to perform minor equipment maintenance and repair functions.
- Must be able to make moderately complex mathematical calculations.

## **EDUCATION AND/OR EXPERIENCE**

- High school diploma or equivalent.
- Two (2) years of experience as or in a position equivalent to Municipal Service Worker I or any equivalent combination of education and experience.

## **LANGUAGE SKILLS**

- Must be able to communicate effectively verbally and in writing.

## **REASONING ABILITY**

- Must be able to understand and carry out complex oral and written directions.

## **CERTIFICATIONS, LICENSES, REGISTRATIONS**

- Must possess and be able to maintain a valid Ohio Class B CDL License (with tanker endorsement preferred).
- Must possess and be able to maintain a valid Ohio Driver's License.

## **PHYSICAL DEMANDS**

- Must be able to lift and move fifty (50) pounds frequently and one hundred (100) pounds on occasion.

## **WORK ENVIRONMENT**

This job is performed on and off site (City limits).

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily with or without reasonable accommodation and possess or have the qualifications listed. The requirements listed are representative of the knowledge, skill, and/or physical ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.